JOB OPPORTUNITY

Sustainability Project Assistant (Part-Time / Student)

About GTE

Founded in 2008 and headquartered in Ankara with a branch office in London, GTE (www.gte.com.tr) is an engineering and consultancy firm specializing in climate services, carbon/water footprinting, emissions trading, sustainability, resource efficiency, and circular economy. With a 15-member expert team and over 200 completed projects, GTE serves municipal, industrial, energy, and agri-food sectors across national and international markets.

Role Overview

This is a **part-time position (2.5-3 days per week)** based at our **Ankara office**, specifically tailored for university students looking to gain hands-on experience in technical sustainability consulting alongside their studies.

Key Responsibilities

- Supporting data collection, research, and analysis for carbon footprinting, resource efficiency, and circular economy projects.
- Assisting in the preparation of technical reports, client presentations, and project documentation.
- Utilizing MS Office, AI/data tools to support project deliverables with high accuracy.
- Assisting Project Experts and Managers in executing project tasks.

Qualifications

- Active enrolment in a Bachelor's program in Engineering (preferably Environmental, Chemical, Industrial, or related disciplines. 3rd or 4th-year undergraduate students are preferred.)
- Strong proficiency in written and spoken English.
- Solid analytical and research skills with high attention to detail.
- High proficiency in MS Office and keen interest in leveraging AI tools.
- Eagerness to learn and build expertise in sustainability consulting.

How to Apply

We are looking to recruit **1-2 students** to join our Ankara team. Interested candidates who can dedicate **2.5 to 3 days per week** are invited to send their **CV** alongside a short **Letter of Intent** to **gte@gte.com.tr**.